

MINUTES: of the meeting of the Surrey County Council Local
Committee held at 10.00 on Friday June 6th 2008 at the
Runnymede Centre, Chertsey

Surrey County Council Members

Miss Marisa Heath (Vice Chairman)
Mr Terry Dicks
Mrs Yvonna Lay
Mr R A N Lowther
Mrs Elise Whiteley

Runnymede Borough Council appointed members

Councillor John Furey
Councillor Anthony J. Davis
Councillor John Ashmore
Councillor Mrs Linda Gillham

PART ONE - IN PUBLIC

[All references to Items refer to the Agenda for the meeting]

The meeting commenced at 10.00 am.

16/08 APOLOGIES FOR ABSENCE [Item 1]

Apologies for absence were received from Mrs Mary Angell (Chairman). Miss Marisa Heath chaired the meeting in her absence.

17/08 MINUTES OF THE LAST MEETING HELD ON 8TH FEBRUARY 2008

[Item 2]

The Minutes were agreed as a true record and signed by the Chairman.

18/08 DECLARATIONS OF INTEREST [Item 3]

Miss Marisa Heath declared an interest, as a member of the Planning and Regulatory Committee, for Item 11 on the Waste Action Plan and stated that she would leave the room for this item.

19/08 WRITTEN PUBLIC QUESTIONS [Item 4]

Two questions were received:

Question 1 from Mr Rob Truefitt of Virginia Water:

Please could the council cut the roadside grass in Virginia Water, particularly by Thursday 5/6/08, at Station Parade Green (opposite the shops). This is particularly important because the Virginia Water Art Society are holding their summer

exhibition there on Saturday June 7th. (I'm sure this is on the "to do" list but I think the grass has grown faster than expected!).

Answer from Mr Richard Bolton, Local Highways Manager:

At this time of year grass grows aggressively and a significant resource is deployed across the County to keep the verges in a reasonable condition. It is not possible or financially viable to maintain the grass to a level that some residents would wish for. Station Parade is planned for an additional cut on Friday 6th June, before the summer exhibition.

Mr Truefitt thanked Mr Bolton for his answer.

Question 2 from Mr Melville Few of Wentworth Residents' Association:

Can Surrey County Council provide details of current waste generation as a base of local boroughs in the county of Surrey?

Answer from Mr Ian Boast, Surrey County Council's Head of Waste Management:

Please see the three tables which provide the information requested. Table 1 shows the total municipal waste produced by District and Borough Council area over the last two years, and projected to be produced over the next five years. The year 2024/5 has been added as this is the target year in the Joint Municipal Waste Management Strategy for achieving a countywide recycling rate of 60%.

Table 2 shows, for the same period, the amount of residual waste which will require disposal assuming recycling targets have been met.

Table 3 shows, for the same period, the levels of recycling achieved, and projected to be achieved across the County.

Mr Few noted that the projections showed Runnymede achieving below the target up until the final year, and asked a supplementary question:

Can you please say what volumes of waste, and from which boroughs, will form the MSW for the incinerator?

The chairman agreed that a written answer would be provided, as Mr Boast was not available at that point to answer the supplementary.

20/08 **WRITTEN MEMBERS' QUESTIONS** [Item 5]

No members' questions were received.

21/08 **PETITIONS** [Item 6]

A petition with 163 signatories was received from local residents, requesting a controlled crossing and parking lay-by near shops in Green Lane, Addlestone. The lead petitioner, Mr Applegate, addressed the meeting noting a recent accident involving a Jubilee High School student, that delivery lorries often obscured

pedestrian views of the road, and that in addition to a crossing a pull-in parking bay would help to alleviate this.

Mr Bolton responded that the Committee had previously approved expenditure for construction of a crossing in Green Lane and said he was hopeful that this would be installed in early autumn 2008. He noted that there were no powers to restrict loading and delivery, but that he would review the situation and respond to the lead petitioner in writing. He advised that it was impractical to construct a lay-by as this would impinge on the public pavement, forcing people to walk on a private forecourt owned by the shops.

22/08 ON-STREET PARKING REVIEW [Item 7]

Mr Bolton presented the report, noting that the recommendations were based on discussions at a joint advisory group comprising representatives from the borough's parking team, county members and Surrey Police. He noted that if members approved the recommendations, traffic orders advertising the changes would allow for comments from the public which would be considered with the Chairman and divisional Member.

Members commented on the congestion at Hare Hill junction, the impact of the changes on parking enforcement capacity, enforcement of Highway Code requirement that vehicles should not be parked within 10 metres of a corner, and enforcement of planning conditions designating specific routes for heavy goods vehicles.

RESOLVED

- a) to agree the recommendations detailed in Annex 1:
- b) that the County Council's intention to make an Order under the Road Traffic Regulation Act 1984 be advertised and, if no objections are maintained, the Order be made;
- c) the Local Highway Manager be authorised, in consultation with the Chairman and Divisional Member, to consider any objections received.

23/08 WINDSOR STREET CHERTSEY: PROPOSED ZEBRA CROSSING [Item 8]

Mr Bahram Assadi introduced the report, noting that the proposal for a zebra crossing at this location had been discussed on the Members Tour of 2007, and that following consultation with the police the scheme could proceed for construction in 2009.

Local member Mr Lowther said that he supported the scheme, but was concerned that the adjacent Saturday market may be impeded by a lack of markings to prevent parking. Mr Bolton confirmed that the parking restriction signs and lines had been renewed following a recent site meeting, which had addressed the issue for the market.

RESOLVED

- a) that the proposals for upgrading the existing pedestrian refuge into a zebra crossing and kerb build-out as detailed on drawing ref 3779-01 be approved for construction in 2009/10, subject to budgetary provision;
- b) that the Local Highway Manager be authorised to advertise the necessary legal notice for the introduction of a zebra crossing, and with the Chairman and Divisional Member consider any comments received in response to the notice.

24/08 CRICKETERS LANE, ENGLEFIELD GREEN, SPEED LIMIT REVIEW [Item 9]

Mr Bolton explained that the proposal was essentially a tidying up exercise, since the current national speed limit of 60mph was inappropriate for a road bordering a children's playground and cricket pavilion adjacent to the village green. He noted that speed surveys indicated average speeds of 25 mph on this stretch. The change would cost £3,000 from the Traffic Management low cost measures budget. Local member Miss Marisa Heath said that she was in full support of this proposal.

RESOLVED

- a) that authority be given to advertise a notice in accordance with the Traffic Regulation Act 1984, the effects of which will be to implement the proposed speed limit and no objections being maintained the order be made;
- b) that the local Highways Manager be authorised, in consultation with the Chairman and Divisional Member, to consider any objections received.

25/08 UPDATE OF LOCAL TRANSPORTATION PROGRAMME [Item 10]

Mr Richard Bolton explained that, since the February meeting of the Local Committee, the County Council's Executive had made the decision to re-allocate highways budgets, and as members were aware this had led to a net reduction in budget available for local schemes. Consultation had taken place to prioritise existing planned projects and Mr Bolton noted that the proposals in his report reflected these priorities and also "buildability". He reported that the outturn budget showed almost no overspend, and noted that as the costs of surface dressing treatments were provisional it was likely that more roads would be included in the programme as costs became clearer.

Members referred to a likely reduction in funding from planning tariffs, and Councillor Furey emphasised that such funding should be used for new improvements rather than to gap fund projects where existing budget had been reduced. Mr Bolton confirmed that, when future funds were generated as a result of the Planning Infrastructure Charge (PIC) these would be used to contribute to infrastructure in the vicinity of a development. It was suggested that Ringway be invited to present an analysis of one completed project, to include a full cost breakdown which would allow members to assess value for money.

Members also emphasised the importance of work on gully clearing to prevent flooding problems, and Councillor Gillham asked why the Thorpe bypass did not

appear in the programme for surfacing. Mr Bolton confirmed that the road had not attracted sufficient priority according to the scoring system.

The cycleway at Monks Walk was queried, in light of the view expressed by the Committee in 2007 that cycle schemes should not be prioritised for expenditure – Mr Bolton explained that this scheme had been approved for construction in May 2007 but due to delays had been postponed.

RESOLVED

- a) to note and approve the rolling feasibility, design and construction programme, and funding arrangements, as contained in the report and Annex 1.
- b) noted and approved the proposed local revenue spend, as detailed within the report.

26/08 WASTE DISPOSAL AUTHORITY ACTION PLAN [Item 11]

Miss Marisa Heath declared her interest for this item, and she nominated Mrs Yvonna Lay as chair for the duration of the item, this was seconded by Mr Lowther. Miss Heath left the room.

Mr Ian Boast (Surrey County Council Waste Management and Minimisation manager) presented a report for information on the Waste Disposal Authority Action Plan, accompanied by a Powerpoint slide show. He noted that the Lyne Lane civic amenity site in Runnymede would re-open to the public during the week beginning July 14th and would offer much improved facilities for a wider range of recycling and traffic management to ease the progress of vehicles through the site. Mr Boast outlined plans to deal with the 30% of household waste consisting of food, through kerbside collection for composting, which was expected to make a significant impact on recycling rates. Finally he noted that residual waste would be disposed of Energy from Waste (EfW) plants at Capel and Trumps Farm – for which a planning application was expected over the summer.

Members asked about plans to improve access at Martyrs Lane civic amenity site, work to address the food thrown away by retailers as well as households, and the speed with which the Surrey Waste Plan had been adopted by the County Council. Mr Boast confirmed that Martyrs Lane would be improved by March 2009, noted that the county council had worked through a process of selecting sites for EfW from 2006 onwards, and explained that although retail packaging was an issue for national action there was a local initiative to encourage businesses to recycle more. He noted that over 800 businesses in Surrey had expressed interest in recycling information and the county council had actively worked with over 100 in 2007-8. He responded to a member question about improvement to recycling rates by stating that the SITA target across all amenity sites was 60%, and that 90% of all green waste delivered should be composted.

27/08 FIRE AND RESCUE SERVICE ANNUAL REPORT [Item 12]

Miss Heath returned to the chair for this item.

Mr Dave Steggles, North Area manager for the Fire & Rescue Service, presented a report for information showing that the area had experienced the lowest number of fires in the county in the last year, and the second lowest number of deliberate fires. He also noted one error in section 5 of the report, which stated that there were no fire deaths in the borough, whereas a young woman had died in January 2008. Mr Steggles noted that the Fire & Rescue Service had attended many more car accidents than fires, including 4,730 accidents involving young drivers in the county. He noted that in Runnymede twenty of those killed or seriously injured had been in the 16-25 year age group.

In answer to member questions, he confirmed that there had been a reduction in false alarms leading to call-outs at Royal Holloway College, that work was ongoing to prevent fires on the heaths by ensuring rubbish was cleared regularly, that the Fire Safety Plan would be considered by the Executive on June 10th, and co-operation with neighbouring fire authorities was excellent.

28/08 **COMMUNITY SAFETY REPORT** [Item 13]

Miss Carolyn Rowe introduced the report alongside key partners:

- Divisional Commander for North Surrey, Steve Rodhouse
- Neighbourhood Inspector (Runnymede) Roger Nield
- Mr David Dodd, Community Safety Manager, Runnymede Borough Council.

She noted that the 2008-11 strategy, which was now an annual rolling plan, was based on priorities identified from the strategic assessment undertaken in 2007. Mr Dodd noted that the borough had achieved the best results in the county for overall reduction in reported crime, but that in order to map problems the partnership was reliant on members of the public reporting crime. Superintendent Rodhouse paid tribute to the partnership's achievement and said that Surrey Police would prioritise the views and concerns of victims, witnesses and the wider public.

Members congratulated the partnership on the reduction in reported crime and asked for clarification on how to report incidents, the number of police on the beat, cycling on the pavement, and the likelihood of capping the police precept.

Superintendent Rodhouse accepted the need for officers on the beat but noted that as 50% of crime in Surrey involved criminals from outside the county, policing was about more than talking to local people. He said that Surrey Police were looking for a lower tariff for residents than the current 0845 reporting line. Inspector Nield reported that 31 individuals had been stopped for cycling on the pavement in 2007-8, and one man in Woodham had been fined.

RESOLVED

- a) to note progress made in promoting community safety in Runnymede, and latest crime data;
- b) to delegate responsibility for expenditure of the County Council's local crime and disorder funding in Runnymede to the Area Director
- c) to endorse the importance of the contribution of all services to community safety
- d) to comment on the report presented.

29/08 LOCAL PROTOCOL FOR PUBLIC PARTICIPATION [Item 14]

Members expressed a range of views about the opportunities for public participation before and at Local Committee.

RESOLVED

- i) that the committee will offer an opportunity for public engagement and informal questions for half an hour before each formal Local Committee meeting commences;
- ii) that written public questions, as part of the formal agenda, may be accepted up to 12 noon four working days before the day of the meeting;
- iii) that members of the public may ask one brief supplementary question relevant to the subject of the original, at the discretion of the chairman
- iv) that the committee will accept a petition carrying 50 or more signatures, although in exceptional circumstances the Chairman may use his/her discretion to accept petitions with fewer signatures where it would not be appropriate to get 50 signatures e.g. where a proposed scheme affects fewer than 50 properties.

30/08 ANNUAL REPORT ON MEMBER ALLOCATIONS 2007-8 [Item 15]

Members noted the report.

31/08 MEMBER ALLOCATIONS FUNDING [Item 16]

The Chairman noted that there was one amendment to the report: to increase the amount for approval in 3.14 for a Safe Drive Stay Alive DVD to £5000. This was agreed.

RESOLVED

- a) to divide the capital funding of £35,000 between the six county councillors when making proposals for allocation expenditure;
- b) to delegate the power to approve revenue bids up to £1000 to the Area Director, subject to provision of reasons for urgency, consultation with members, and a limit of 10% of a member's revenue allocation to be approved in this way;
- c) the expenditure proposed in paragraphs 3.1 to 3.14 (as amended) from the Members' Allocations budget.

[Meeting ended 12.50 pm]

Chairman's signature

ADDENDUM TO MINUTES

Municipal Waste (tonnes)	2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14
Elmbridge	55291	52874	53138	53404	53671	53939	54209	54478
Epsom	30779	30412	30564	30717	30870	31025	31180	31335
Guildford	56802	56915	57200	57486	57773	58062	58352	58642
Mole Valley	30843	32881	33045	33211	33377	33544	33711	33878
Reigate	57085	58308	58600	58893	59187	59483	59780	60077
Runnymede	35401	33267	33433	33601	33769	33937	34107	34277
Spelthorne	37101	38248	38439	38631	38825	39019	39214	39409
Surrey Heath	31690	29631	29779	29928	30078	30228	30379	30529
Tandridge	30806	29513	29661	29809	29958	30108	30258	30408
Waverley	39951	39750	39949	40148	40349	40551	40754	40957
Woking	35447	34637	34810	34984	35159	35335	35512	35689
Total Waste Collection Authorities	441196	436436	438618	440811	443015	445230	447457	449684
Community Recycling Centres	174100	186470	187402	188339	189281	190227	191179	192131
Total	615296	622906	626021	629151	632296	635458	638635	641815

Residual Waste (tonnes)	2006/7	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14
Elmbridge	40924	35317	33688	32042	31666	31285	30899	30513
Epsom	24850	22030	20239	18430	18214	17994	17773	17553
Guildford	39817	37238	35872	34491	34086	33676	33261	32846
Mole Valley	18759	17843	17944	18033	18124	18214	18305	18396
Reigate	39906	38348	36850	35336	34920	34500	34075	33650
Runnymede	29328	25921	23055	20160	19923	19684	19441	19198
Spelthorne	30479	29306	26258	23179	22907	22631	22352	22073
Surrey Heath	22245	20786	19379	17957	17746	17532	17316	17100
Tandridge	23380	21756	19831	17885	17675	17462	17247	17032
Waverley	26013	24434	24263	24089	23806	23520	23230	22940
Woking	21837	20668	20782	20886	20744	20494	20242	20000
Total Waste Collection Authorities	317538	293647	278160	262489	259810	256993	254140	251287
Community Recycling Centres	106813	110832	111317	111874	111676	110332	108972	107628
Total	424351	404479	389477	374362	371486	367324	363112	358915

Recycling Rates	2007/8	2008/9	2009/10	2010/11	2011/12	2012/13	2013/14
Elmbridge	33.2%	36.6%	40%	41%	42%	43%	44%
Epsom	27.6%	33.8%	40%	41%	42%	43%	44%
Guildford	34.6%	37.3%	40%	41%	42%	43%	44%
Mole Valley	45.7%	45.7%	46%	46%	46%	46%	46%
Reigate	34.2%	37.1%	40%	41%	42%	43%	44%
Runnymede	22.1%	31.0%	40%	41%	42%	43%	44%
Spelthorne	23.4%	31.7%	40%	41%	42%	43%	44%
Surrey Heath	29.9%	34.9%	40%	41%	42%	43%	44%
Tandridge	26.3%	33.1%	40%	41%	42%	43%	44%
Waverley	38.5%	39.3%	40%	41%	42%	43%	44%
Woking	40.3%	40.3%	40%	41%	42%	43%	44%
Community Recycling Centres	40.6%	40.6%	41%	41%	42%	43%	44%

Written answer provided by Mr Ian Boast in response to Mr Few's supplementary question:

"160,000 tonnes of the waste will be designated for Trumps Farm, to ensure vehicle routing and running times are as efficient as possible in accordance with the transport routing plan for the facility, which will be in line with the planning permission, once granted.

While the issues within the original answer remain relevant, it is envisaged that the primary sources of waste directed to the Trumps Farm EFW will be from Surrey Heath and Runnymede Boroughs and transfer stations at Charlton Lane, Shepperton and Slyfield, Guildford."